

Town of Phillipston
Conservation Commission

MINUTES, Tuesday, July 21, 2015
Location: Town Annex, 15 Templeton Road

ATTENDANCE

Commissioners present (quorum met):

Terry Dymek, Chair
Rose Frizzell, Vice-Chair
Caroline Williams, Clerk

Commissioners absent:

Dawn Odams, Treasurer – notice given
Thomas Brouillet, Associate – no notice

Visitors attending: 3 additional individuals, (see attached meeting sign-in sheet)

Handouts: Highway Dept. (3, attached)

Meeting convened, 7:05 pm by Commission Chair Dymek

APPOINTMENT - *Town Highway Projects, Superintendent Richard Tenney*

Richard Tenney updated the Commission about ongoing road projects within the town. He presented a summary for each of three projects and explained each while requesting feedback. The projects are as follows.

Highland Avenue

Vegetation cleanup will be performed. Superintendent Tenney identified only a wetland by the fire hole. The Highway Department will put out straw waddles near the fire hole to prevent runoff. Water will be diverted off the road in several areas along a hill. Spacing will be approximately every 65 feet where appropriate. Vice-Chair Frizzell gave examples of roads where 65 feet may not be often enough. Mr. Tenney indicated he would monitor each hill to determine need.

Searles Hill Road

Superintendent Tenney observed no wetlands would be in proximity.

Lincoln Road

One culvert, possibly two, may need replacement. Straw waddles will be used between culverts number 1 and 4 near Petersham Road. Wetlands are present on the right of the road near culvert 5 and will have straw waddles as well.

All work is planned to start near the end of August 2015. Order of priority is Lincoln Road, Searles Hill Road, then Highland Ave. The entire project is expected to last one week for all three roads.

Superintendent Tenney stated that he intends to send the Commission future summaries of planned road work in advance of meetings.

UNSCHEDULED REQUESTS – None

MINUTES

Commission Clerk Williams motioned to approve the meeting minutes as distributed for Tuesday, June 16, 2015; Commission Vice-Chair Frizzell seconded; motion unanimously approved.

CLERK'S REPORT

Mail included Board of Health minutes, and a MassHighway TIP solicitation for comments. The resignation of Commissioner Peter Stanley was received. Commission Chair Dymek will present the letter at the next Selectman's Meeting on August 3, 2015. A forest cutting plan was received for 30 Colony Road. The lot is 80 acres.

Commission Clerk Williams received the owner signed report regarding the CR Haughton Property on Baldwin Hill Road. Clerk Williams will mail report to DCR for filing.

TREASURER'S REPORT – deferred until the Treasurer could be present.

Related: Commission Clerk Williams has forwarded paperwork to Commission Treasurer Odams for processing. Bills were all from Athol Daily News. Clerk Williams was directed to contact the Treasurer to initiate payment of the quarterly Clerk's salary. Clerk Williams will forward additional receipts to Treasurer Odams, and hold onto small payment receipts for future transfer.

OLD BUSINESS

Proposed Solar Array, 190 Baldwinville Road

MA Natural Heritage and Endangered Species Program (NHESP) input was received regarding the proposed Clean Energy Collective solar array at 190 Baldwinville Road. The finding was no adverse effect.

Commission member appointments

Commissioner Stanley has submitted a letter of resignation. Anthony Jones is expected to be appointed to the Conservation Commission at the Board of Selectman's meeting on August 3, 2015.

Commissioner Williams declined continuing as Commission Clerk. Alternatives were discussed including a part-time clerical position.

Williams shared information received from DEP Circuit Rider Judith Schmitz, including options for covering consultant fees. Vice-Chair Frizzell expressed her opinion that residential projects shouldn't need to pay for consulting fees and that this would best be for commercial projects. Commission clerical duties and possible fee changes will be on the next meeting agenda.

Commission positions - Candidates are:

Chair - Terry Dymek

Vice-Chair – Rose Frizzell

Clerk – Left vacant

Treasurer – Dawn Odams

Commission Clerk Williams motioned to appoint Terry Dymek as Chair, Rose Frizzell as Vice-Chair, leave the Clerk's position unfilled at this time, and the Treasurer as Dawn Odams; Vice-Chair Frizzell seconded; Unanimously approved.

Town of Phillipston
Conservation Commission

CLOSING

The next meeting is scheduled for Tuesday, August 4th, 2015 at 7pm.

Chair Dymek motioned to adjourn; Vice-Chair Frizzell seconded; Unanimously approved.

Meeting adjourned, 7:47pm.

Submitted 8/4/2015
Caroline Williams, Commissioner

Approved 8/4/2015



Town of Phillipston, MA
Conservation Commission
MEETING SIGN-IN SHEET

Date: 7/21/2015

	Name	Address	Phone	Purpose
1	Rick Tenney	160 Wardhill	249-6560	Hyki Way
2	Anthony Jones	505 Royalston Rd	978-821-5841	resident
3	Jason Carter	84 Cameth Road, Phillipston	978-393-1093	note
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